



TRACY CIVIC CENTER

CVC

	IT IS EASY TO RENT A FACILITY: ¹ (\$38 App Fee + Deposit = Hold Date) (Insurance + Use Fee + Any Additional Requirements = Due 30 Days Prior)	NON-PROFIT Classification	PRIVATE Classification	COMMERCIAL Classification
Facility Amenities & Use Fees**	<u>LOBBY</u> (60' x 34') (2,040 sf) Minimum Rental = 4 hours (Not available during Public Hours***) Booking (Window): = "Large Spaces" Policy Max Occupancy: = 130 Sitting (Tables Not Included) (NO DINING) = 250 Standing (NO DANCING) Amenities: = Beautiful Art , 4 Lobby Benches, Marbled Floors Includes: = Room 109 & Room 203, Restrooms Does Not Include: = No Tables/Chairs Included, No Audio/Visual = Note: "Council Chambers" & "Outdoor Area" are not included as part of Lobby	Week End:* \$50/hr Week Day: \$49/hr	Week End:* \$89/hr Week Day: \$86/hr	Week End:* \$184/hr Week Day: \$123/hr
		DEPOSIT: = \$ 519 (No Alcohol) = \$1038 (With Alcohol)		
	<u>ROOM 203 (Upstairs)</u> (33' x 25') (825 sf) Minimum Rental = 2 hours (NO FOOD OR DRINK ALLOWED) Booking (Window): = "Meeting Places" Policy Max Occupancy: = 40 (9 Tables, seating 3 each / 40 Chairs) Amenities: = Audio/Visual System (Projector / Screen / Podium)	Week End:* \$47/hr Week Day: \$31/hr	Week End:* \$81/hr Week Day: \$54/hr	Week End:* \$116/hr Week Day: \$77/hr
		DEPOSIT: = \$259(No Alcohol) = \$778 (With Alcohol)		
	<u>ROOM 109 (Downstairs)</u> (24' x 22') (528 sf) Minimum Rental = 2 hours (NO FOOD OR DRINK ALLOWED) Booking (Window): = "Meeting Places" Policy Max Occupancy: = 20 (4 Tables / 12 Chairs) Amenities: = Retractable Screen, NO PROJECTOR, Kitchenette with sink and refrigerator	Week End:* \$28/hr Week Day: \$18/hr	Week End:* \$48/hr Week Day: \$32/hr	Week End:* \$69/hr Week Day: \$47/hr
		DEPOSIT: = \$259 (No Alcohol) = \$778 (With Alcohol)		
	<u>COUNCIL CHAMBERS</u> (64' Diameter) (3,500 sf) Minimum Rental = 2 hours (NO FOOD OR DRINK ALLOWED) Booking (Window): = "Meeting Places" Policy Max Occupancy: = 200 (150 Fixed Seats, No Tables) Amenities: = Audio/Visual System (Projector / Screen / Podium) = Council Dais	Week End:* \$43/hr Week Day: \$25/hr	Week End:* \$103/hr Week Day: \$69/hr	Week End:* \$148/hr Week Day: \$98/hr
	DEPOSIT: = \$ 519 (No Alcohol) = \$1038 (With Alcohol)			
	<u>OUTDOOR AREA (Park/Stage/Fountain/Patio)</u> Minimum Rental = 4 hours Booking (Window): = "Large Spaces" Policy Amenities: = Fountain, Stage with Mini Amphitheatre, Lawn Does Not Include: = No Tables/Chairs, No Restrooms	101+ppl: \$31/hr 51-100 ppl: \$23/hr 1-50 ppl: \$16/hr Max fee \$123/day	101+ ppl: \$54/hr 51-100 ppl: \$41/hr 1-50 ppl: \$28/hr	101+ ppl: \$77/hr 51-100 ppl: \$59/hr 1-50 ppl: \$41/hr
	DEPOSIT: = 1-50 ppl (Traditional Activity*) ----- \$0 = 1-50 ppl (Non-Traditional Activity*) --- \$124 = 51-100 ppl ----- \$124 = 101-200 ppl ----- \$246 = 201-300 ppl ----- \$369 = 301 + ppl ----- \$615			
	**Note: Additional Requirements and/or Permits may be placed on your rental		* Note: Week Ends start on Friday after 5 pm	
	<u>333 CIVIC CENTER PLAZA, TRACY, CA</u> ***The Lobby's Public Hours are Mon-Thu 8a-6p, & Every Other Fri 8a-5p		INSURANCE: Certificate and endorsement page must meet the outlined Insurance Requirements. (See INS Info Page)	CANCELLATION POLICY: ~ over 90 days prior No Penalty ~ 90-61 days prior 50% of fees ~ 60-31 days prior 75% of fees ~ 30 days or less 100% fees

¹Rental Times must include time needed for both your Set-Up and Clean-Up.

Fees effective 07-01-2020



Pleasant Entrance



Inviting Patio



Welcoming Lobby



Room 203